Forum for Instrumental and Vocal Teaching
Pre-conference Seminar

Griffith University, Brisbane
July 15-16, 2022

CALL FOR SUBMISSIONS

Pre - Conference theme: Teaching music in times of trouble

ISME President: Emily Achieng Akuno, The Co-operative University of Kenya, Nairobi, Kenya

Forum for Instrumental and Vocal Teaching

Yiannis Miralis Convenors

The Forum for Instrumental and Vocal Teaching of the International Society for Music Education (ISME) invite submissions for their preconference to be held in Brisbane from July 15th to 16th, 2022 as part of the 35th ISME World Conference. The conference aims to foster global understanding and co-operation among the world's music educators. By strengthening ties and sharing ideas about diverse aspects and issues within music education, the 2022 ISME World Conference helps to promote music education worldwide for people of all ages.

The theme for the 2022 ISME World Conference is *A Visible Voice.* We recognise the legitimacy of each community's music practice as a valid strategy for their socialisation and development. It is crucial that each music tradition finds space within the activities espoused by ISME. For teacher and researcher alike, there is need for respect and recognition of one's opinion, position and perception, no matter their station, because every experience is valid and has something to contribute to ISME's global agenda of enhancing human lives through quality music education. The 35th World Conference provides a platform where, globally and at personal levels, what we do makes a difference as we provide the diversity that our membership represents.

The conference will help us to **'see' the different voices that 'music' presents** by empowering music educators towards the creation of a more just, more socially embracing and more economically supportive society.

The topic of the pre-conference is **Teaching Music in Times of Trouble.** During the preconference we aim to examine ways and discuss possibilities for making instrumental and vocal teaching, in its various contexts and settings, more visible and appreciated from the community at large. The teaching of instrumental and vocal music sets the foundation for accessing the benefits and joys of music making for all. Inevitably, during these uncertain and troublesome times, we all need to find ways to reconsider, adjust and possibly reinvent what we are doing in order to stay productive and physically and emotionally healthy and continue to enrich our lives with meaningful music experiences.

Proposals for **spoken papers, posters, symposia and workshops** are invited from participants worldwide including researchers and practitioners at all career stages including graduate students and early career professionals.

FORUM AIMS
The aims of the Forum are to investigate methods and practices of teaching instrumental or vocal students in the diverse contexts of global music making; and to explore and discuss the most recent relevant research that could assist instrumental/vocal teachers. This Forum encompasses all aspects of instrumental and vocal teaching and learning that may take place in the home or school, on a one-to-one or small group basis.

The forum maintains a close connection to the ISME Musicians' Health and Wellness Special Interest Group whose role are to disseminate crucial health and wellness information to provide educators the tools to assist their students develop their musical skills in a healthy way that will enable them to maintain a lifetime of joyful music making. Educators with interests in musicians health and wellness are therefore encouraged to submit.

- Click here for a sample list of proposal topics for the Forum. (Located under "Vision for the Forum")
- Click here for a sample list of proposal topics for the SIG. (Located under "Potential Topics")

Submission Procedures and Policies

Note: Deadline for all Submissions is November 4, 2021 at 11:59pm Pacific Time.

The following procedures and policies must be adhered to. Failure to follow these policies will result in submissions being removed from consideration.

- **Submissions are open to ISME members only.** All presenters and co-presenters must be an ISME member at the time of submission, at the time of acceptance and at the time of presenting.
- **To be included in the published program,** individuals must be registered on the submission system. This includes co-presenters, panellists and speakers on symposia.

- **Submissions are accepted online only.** This system will be available to ISME members through the **ISME 2022 World Conference website at:** **ismeworldconference.org**

- **All submissions and presentations must be in English.**

- **Submissions must arrive by the deadline**. The submission system **closes on November 4, 2021 at 11:59pm Pacific Time.** Late submissions will not be accepted.

- **There will be no deadline extension**. Applicants should ensure that they begin the process of submitting in good time and should not assume that the deadline will be extended.

- All applicants will be informed by mid-February, 2022.

- Successful applicants must confirm participation as presenters, by registering as a delegate for the pre-conference seminar no later than **May 15, 2022**. Should successful applicants not comply with this requirement, their submission may be withdrawn from the program.

- **Formats of submission.** Each Commission accepts submissions in several formats. The formats available to presenters are as follows:
    1) **Papers**
    2) **Posters**
    3) **Symposia**
    4) **Workshops (includes demonstrations)**

- **Submission review.** Each paper, poster, symposium or workshop submission will be assessed by blind review using the following criteria:

    1. **Theoretical/pedagogical background of the paper**

    2. **Aim/focus of the work/research reported**

    3. **Method/approach/modes of inquiry**

    4. **Results and/or summary of the main ideas**

    5. **Conclusions and implications for music education**

- **All submissions must be made *without author identification*, for blind review.** Submissions that are not blind will be automatically rejected. **Note:** References may include citations from the author(s) if applicable.

- Successful applicants wishing to be considered for publication in the Pre-Conference Proceedings, can submit their complete papers by **May 15, 2022**. Papers should not exceed 3,000 words, including explanatory notes and appendices, but excluding abstract and references. The paper should report recently completed research that contributes to the theory or practice of music education and/or musician's health. These papers must

include an Abstract (no more than 400 words) for publication with the paper and follow APA style. All Full Paper submissions must also conform to the Guidelines for Authors provided on the submission website. All papers will be fully (double-blind) refereed.

Submission Requirements

Please read the requirements carefully. Only submissions that adhere to the requirements will be considered.

- **References, tables and figures**. These should be added at the end of the document and are not included in the word count. No more than a total of **two (2) tables and/or figures** may be included.

- **Include full details of any special requests.** The submission MUST include details of any equipment, instruments or facilities that you will require and cannot provide yourself. If any requirements are not included in the submission the conference organisers cannot guarantee to meet your needs and you may need to find alternative ways to present.

- **Participant registration and attendance requirement.** To be included in the published program, individuals must be registered on the Submission System. This includes co- presenters, panelists and symposia participants. All presenting authors of accepted papers and all participants in accepted sessions (presenting authors, chairs and discussants) are required to register for and attend the Commission seminar and to be present at the scheduled sessions. *Submission is a commitment to do so.*

- **Originality of submissions.** Do NOT submit the same proposal for a Commission pre- conference seminar and the World Conference.

- **Submissions that have been previously published or presented** at another professional meetings are NOT eligible.

- **Selling resources.** If your submission is accepted for presentation please note that sessions should not be used to sell resources, publications or other products.

- For general questions about submissions, contact
  - **Dr. Yiannis Miralis (Forum's Convenor), y.miralis@euc.ac.cy**

Submission Formats

The **Forum** will accept submissions for the following formats:

1) Papers

2) Posters

3) Symposia

4) Workshops (includes demonstrations and arts-based research presentations)

Instructions for each submission format are provided below.

1. Papers and Posters

Title not more than 15 words

Spoken paper, poster and workshop abstracts – not more than 400 words

Full papers – a minimum of 1,800 but not more than 3,000 words **including** abstract

Key words: inclusion of up to 5 key words

Spoken paper – 20 minutes for the presentation, 10 minutes for discussion

Additional information:

All submissions must be in English

Submissions will be removed from consideration if the word limit exceeded or includes author identification.

References, tables, and figures should be added to the end of the document and are not included in the word count. No more than a total of two (2) tables and/or figures may be included.

Authors of accepted Posters are invited to bring with them a Poster to display during the Conference.

Poster specifications (size, format, etc.) will be provided upon acceptance. Titles of Abstracts for the Poster Session will appear in the Conference program and the Abstracts will appear in the Conference Abstract book.

Submission format and revisions:
- No specific format, such as APA, is required.
- Submitters can review and make changes to a submission DRAFT prior to the closing date **November 4, 2021 (11.59pm Pacific time),** including uploading a revised abstract. After the closing date submitters can still review their submission but can no longer make any changes to it.

All full papers must be in the format of the *Guidelines for Authors*. Submissions that

are not presented in the required format will not be included in the conference proceedings.

Copyright (Full Paper submissions *only*)
At the time of a Full Paper submission, presenters must indicate agreement with the following copyright conditions:

> **Copyright Agreement:**
> I hereby assign to the International Society for Music Education (ISME), copyright of the Full Paper I am now submitting for use by the Society in all formats and through any medium of communication if it is accepted for Publication in the refereed Conference Proceedings.
>
> - I understand that the Full Paper I am submitting will be refereed for possible inclusion in the Conference Proceedings and that it may also appear on the ISME website.
> - I confirm that the Full Paper is original and has not been published previously nor is currently under consideration elsewhere, that I have obtained all necessary permissions for the reproduction of content not owned by me (e.g., illustrations, photographs, charts, and other visual material, etc.), and that the Contribution contains no unlawful statements and does not infringe any rights of others.
>   - I understand that I will retain copyright of the original submission for purposes of duplicating the article, placing it on my personal and institutional websites, etc. but will give ISME the first and exclusive rights to publish the ISME-formatted and edited version in print or online in ISME Conference Proceedings and/or journals.
>   - I understand that if my Full Paper is not selected for publication in the Conference Proceedings, then upon such notification the copyright will revert back to me (the author).

Session Formats for Paper Submissions

Meeting rooms for individual paper sessions will be set up theatre-style; **roundtable sessions will be set up with round tables.** The following session formats are used by the Scientific Committee to group accepted papers.

Traditional Academic format. During individual paper sessions, authors present their papers, followed by audience discussion. Individual papers may be single authored or co-authored.

A typical structure for a 90-minute individual paper session with three papers allows approximately 20 minutes per paper and 10 minutes of discussion. Session chairs may adjust the timing based on the number of papers scheduled for the session. Individuals must be attentive to the time allocation for presenting their work in individual paper sessions. All individual paper sessions will have a screen,

LCD projector, audio player and speakers available in the room.

Session Formats for Poster Submissions

Poster sessions combine graphic display of materials with the opportunity for individualised, informal discussion of the research throughout a 90-minute session. Individual presenters set up displays representing their papers in a large area with other presenters. Because of the physical configuration of this type of session, no additional audiovisual equipment, such as a screen or LCD projector, is provided.

Abstracts for Poster submissions must follow the same rules given for Papers, above.

Authors of accepted Posters are invited to bring with them a Poster to display during the Conference.

Poster specifications (size, format, etc.) will be provided upon acceptance. Titles of Abstracts for the Poster Session will appear in the Seminar program and the Abstracts will appear in the Seminar proceedings book.

2. Symposia

Symposia are fully planned sessions related to a specific topic area involving multiple presentations or participants and a chair. Organised symposia sessions are encouraged and expected to make a distinctive and creative contribution to the Seminar. Symposia will normally be allocated to 90-minute sessions, consisting of presentations and discussions according to the decisions of the convenor. The symposium convenor (chair) must supply all information required by the online submission system.

All symposium presenters are expected to prepare a paper or commentary paper. Symposium submissions must have a minimum of three (3) participants and are limited to six (6) participants for 90-minute sessions. The number of participants includes presenters and discussants. These limits are in addition to the chair. The presentation limits are to allow for meaningful presentation, discussion and audience participation.

Symposia word limits:
- 15 words or fewer for symposium title
- 300 words or fewer for overall symposium session summary without any author/participant identification. The summary will be published in the Conference Abstract book and must address the following elements:
    1. Objectives of the symposium
    2. Overview of the presentation format

3. Scholarly or scientific significance
4. Structure for the session

- 300 words or fewer for each participant's paper/presentation summary to be included in the symposium. These summaries will be published in the Conference Abstract book and must not include the name of the participant.
- Abstracts must address and will be reviewed on the following five items:
    1. Theoretical/pedagogical background of the paper
    2. Aim/focus of the work/research reported
    3. Method/approach/modes of inquiry
    4. Results and/or summary of the main ideas
    5. Conclusions and implications for music education

Symposia submission format and revisions:
- Symposium summary upload with no author identification is a consolidated document containing the session summary (300 words or fewer) and separate abstracts/presentation summary for each presenter in the session (300 words or fewer). References, tables, and figures should be added to the end of the document and are not included in the consolidated word count. No more than a total of two (2) tables and/or figures may be included. The submission will be removed from consideration if the upload exceeds the word limit or contains author identification.
- Symposium submissions need to include chairs and, if applicable, discussants, with appropriate expertise. Chairs and discussants need to have substantive background and expertise appropriate to the session, and the knowledge and skill to guide the session (beyond keeping time).
- No specific format, such as APA, is required.
- Submitters can review and make changes to a submission DRAFT prior to the closing date of **November 4, 2021 at 11:59pm Pacific Time** including uploading a revised abstract or consolidated document. After closing date submitters can still review their submission but can no longer make any changes to it.

Session Formats for Symposia Submissions

Symposia sessions provide opportunities, not afforded by a single paper, to examine a specific education problem or topic from a variety of perspectives, engage in intensive discussion or draw on a wide range of experiences. Organisers of sessions propose the topic, identify participants and describe the format to be used. The organiser must obtain the consent of all participants (who must be ISME members at the time of submission and presentation) before advancing a symposium submission. Ideally,

symposium submissions should include presenters from different institutions or from different research groups or regions of the world.

Symposia. A symposium provides an opportunity to examine specific research issues, problems or topics from a variety of perspectives. Symposia may present alternative solutions, interpretations or contrasting points of view on a specified subject or in relation to a common topic area. Symposia may also use a panel discussion (colloquia) format targeted at a clearly delineated research issue or idea with one or more invited discussants. Symposia may be quite interactive, where a large portion of the session is devoted to discussion among the presenters, discussant(s), and audience (e.g., town hall meetings or panel discussions on a single topic with a group of speakers who propose their points of view and, under the guide of the chair or convenor, discuss these with the audience). Innovative formats are encouraged and can be proposed under this format provided they are submitted with a clear, specific and coherent rationale. Accordingly, organisers of symposia may use (and are encouraged to use) a range of presentation modes—including brief opening remarks—to convey key points and catalyse discussion among attendees.

4. Workshops (including Demonstrations and Arts-based research presentations)

A workshop or demonstration provides an opportunity to exchange information or work on a common problem, project, practice or shared interest. Presentations are brief, allowing adequate time for reflective discussion, 'hands-on' activity, and/or interaction. The workshop format is designed for sessions that provide information relevant to the research process, professional practice or other elements of the work of music education professionals.

Workshop/demonstration submissions are expected to include a chair.

Workshop word limits:
- 15 words or fewer for paper title
- 400 words or fewer for abstract
- References, tables and figures should be added to the end of the document and are not included in the word count. No more than a total of two (2) tables and/or figures may be included. Submissions will be removed from consideration if the paper exceeds the word limit or includes author identification.

Workshop abstracts must address and will be reviewed on the following five elements:
1. Background
2. Objectives or purposes

3. Content (including description of workshop activities)
4. Methods, approaches or modes of inquiry (including description of how the audience will be engaged in practical interaction)
5. Applications for music education

Workshop abstract submission formats and revisions:
- No specific format, such as APA, is required.

- Submitters can review and make changes to a submission DRAFT prior to the submission closing date of **November 4, 2021 at 11:59pm Pacific Time** including uploading a revised abstract or paper. After the closing date submitters can still review their submission but can no longer make any changes to it.

Session Formats for Workshop Submissions

Sessions will have designated timeslots (normally a maximum of 60 minutes, consisting of no more than 45 minutes for the Workshop and 10 minutes for discussion/questions, with 5 minutes between sessions). Presentations within Workshop sessions are brief, allowing adequate time for reflective discussion, 'hands-on' activity and/or interaction. Do NOT submit an individual paper for a Workshop session.

Demonstration groups of pupils can only be used if all arrangements are organised by the presenter, because the organising committee cannot provide for this. For demonstrations of software or other equipment, authors will be responsible for ensuring that the necessary equipment is available.

Submissions must therefore include a full description of the equipment and facilities needed.

Multiple Submissions Policy

The Commissions accept only one submission per author. Presenters of spoken papers and workshops at the pre-conference seminar are invited to present their work as a poster at the World Conference in Brisbane.

Because seminar presentations will be reviewed by the Commission for inclusion in a pre-conference seminar, presenters will **not** go through review again by the World Conference committee but will be taken on the recommendation of the Commission Chair for the poster session.

This policy does not include any sessions to which the presenter has been invited by ISME or a Commission to contribute. It refers only to submissions that are made

through the Commission Pre- Conference Seminar online submissions system.

PLEASE DO NOT SUBMIT THE SAME PROPOSAL FOR A COMMISSION AND THE WORLD CONFERENCE.

Common Submission Mistakes to Avoid

- Uploading papers with author identification. All abstract uploads for submissions for papers (individual and roundtable), posters, symposia and workshops are submitted without author identification.

- Exceeding the word limits.

- Submitting the same submission to both a Commission seminar and the World Conference. **This is not permitted.**

- Submitting a previously published or presented paper. **This is not permitted.**

- Uploading the incorrect paper to a particular submission.

More information or questions

While we have tried to provide a comprehensive overview of the call for submissions and the processes through which to do so we understand that there might be further questions or information required.

You can email (program@ismeworldconference.org) for all submission related questions though we first suggest you read or download the Frequently Asked Questions document.

Please allow a minimum of 3 business days for a response.

For information about ISME memberships email ISME directly via admin@isme.org